

# ADULT GIVING PAGE GUIDE

**SPORT RELIEF 2016**

18-20 March

## TEAMS

If you're in a team it'll show here. You can also view your team's current total and access the page here

If you're part of a team, click on this to view your Team Page details. If you're not part of a team, you'll see your Team Options, where you can set up or join one

Change details about your page here

## SETTINGS

Add a photo to make your page feel more personal



Use these top tips to help you raise more

## TOP TIPS

## PERSONAL TOUCH

Add a message to tell people what you're doing and why you're doing it

Click on this to send a readmade email, set autoposts or post a one-off message on social media

If you reach your fundraising target, you can set a new one here

## GETTING SPONSORS

Use these to share your Giving Page on social media

If you've entered an event, the details will show here

## THE MONEY BIT

This is how much has been paid into your Giving Page online

The pending amount includes any cash that you have collected in person, but haven't yet paid in

## NAVIGATE

Switch this on so that whenever you reach a milestone in your fundraising, a message will be posted on your social media. People who do this raise twice as much as those who don't

Got a question? Have a look at our Giving Page FAQs

This allows you to pay in or make a record of cash collected in person

Both you and your sponsors can click on the amounts to see the amazing difference the money you're raising can make

## MESSAGING

Use this to post a message to your message wall, which you can then choose to share on social media

This is your message wall, showing messages from you and your sponsors

**I'm Team Captain of:**  
The Leyton Run Team

Teams total: £5,000 Team members: 9  
Team ranking: 102

Visit team page

**My Sainsbury's Sport Relief Event**  
The Leyton Park Mile

Games number: 3-191-0014567  
Address: Leyton Leisure Centre, 763 High Rd Leyton, Leyton E10 5AB  
Date/time: Friday 18th March 2016 at 12.45

Visit my Team page

**Message wall**

Set autoposts

Post an update...

Post update

28 Aug 2015 - 3 minutes ago  
I'm challenging myself for Sport Relief - find out more and sponsor me now #SR16

28 Aug 2015 - 3 minutes ago  
Well done! You've reached 25% of your target! Keep going, you're nearly there!

28 Aug 2015 - 3 minutes ago  
£25 from Chris - Go Alice! Love from Chris xx

Load more messages

